



Town of Van Buren
FIRE SAFETY INSPECTION FORM
2025 Fire Code of New York State (FC)
2025 Property Maintenance Code of New York State (PMC)

Date:	Inspected By:	NYS-CEO #:
Facility:	Address:	Client:
Building Name(s):	Building Number(s):	Comments:
Jurisdiction: Town of Van Buren	Occupancy	Construction Classification:

No	Topic	Code Section	In Compliance	Needs Correction	Not Applicable	Comment(s)
1	GENERAL:					
	Evacuation drills & reports	FC 405.1 & FC 405.5				Frequency: Annually for B occupancies with an occupant load of 500 or more, or more than 100 persons above or below the lowest level of exit discharge
	Emergency evacuation plan	FC 404.1				
	Employee training program	FC 406.3				
	Hazard communication (SDS available)	FC 407.2				Physical Copy Electronic Copy
	Portable electric space heaters	FC 604.10				
	Fire alarm testing reports	FC 901.6, NFPA 72 (2016)				Frequency: Annual, see Supplemental Materials (A)
	Sprinkler system inspection/testing reports	FC 901.6, NFPA 25 (2017)				Frequency: Annual, see Supplemental Materials (B)
	Fire pump inspection/test reports	FC 901.6, NFPA 25 (2017)				Frequency: Varies, see Supplemental Materials (C)
	Fire extinguisher inspection records	FC 901.6, NFPA 10 (2018)				Frequency: Annual
	Special suppression system inspection records (kitchen, clean agent, etc.)	FC 901.6				Frequency: Varies per type of special suppression system
	Elevator inspection records	PMC 606.1, ASME A17.1				Frequency: Annual
	Emergency power supply system & lighting inspection reports	FC 1203.5, NFPA 110 (2016)				Frequency: Varies, see Supplemental Materials (D) and/or written schedule

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2	EGRESS:					
	Two means of egress	FC 1006.1				
	Exit width (aisles <50 - 36" main aisles >50 - 44")	FC 1020.2				
	No obstructions/storage	FC 1003.6				
	Exits not blocked by furnishing or decorations	FC 1031.6				
	Exits and exit discharge properly illuminated	FC 1008.1				
	Walking surface secure and slip free	PMC 305.3 & 305.4				
	Exit signage & illumination	FC 1031.4				
	Door swing in direction of egress	FC 1010.1.2				
	No dead bolts or locks	FC 1010.1.9.4				
	Doors operate properly (self-closing & latch)	PMC 703.4.3				
	No door wedges	PMC 703.1				
	Hold-open devices maintained	PMC 703.4.2				
	Interior stairway maintained	PMC 305.4				
	Handrails/guards	PMC 305.5				
	Exterior exit discharge clear/maintained	FC 1031.2				
	Exterior stairway maintained	PMC 304.10				
3	FIRE-RESISTANCE RATINGS:					
	Fire-resistance-rated assemblies	PMC 703.1				
	Opening protectives	PMC 703.4				

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4	FIRE PROTECTION SYSTEMS:					
	Fire alarm and detection system	FC 907				Indicate Type of System: Addressable Zoned
	Operable (no troubles)	PMC 704.1				
	Pull Stations	FC 907.4.2				
	Smoke detection	FC 907.4.3				
	Carbon monoxide alarms	FC 915				
	Audible notification appliances	FC 907.5.2.1				
	Visible notification appliances	FC 907.5.2.3				
	Sprinkler system	FC 903				Indicate Type of Sprinkler System NFPA 13 NFPA 13R NFPA 13D
	Sprinkler valves supervised or locked in open position	FC 903.4				
	Sprinkler obstructions (storage 18")	FC 315.3.1				
	FDC obstructions/capped	FC 912				
	Sprinkler system monitored by fire alarm system	FC 903.4.1 & 903.4.2				
	Commercial cooking systems	FC 904.12				
	Kitchen extinguisher Class K for suppression systems	FC 906.4				
	Standpipe system	FC 905				
	Occupant hoses stations	FC 905.5				
	Fire hydrants operational	FC 507.5				
	Hydrants obstructed	FC 507.5.4 & 507.5.5				
	Fire extinguishers	FC 906				
	Proper type	FC 906.3				
	Proper location/visible	FC 906.5 & 906.6				
	Hung-up or in cabinet	FC 906.7 & 906.8				
	Properly tagged, inspected, and sealed	FC 906.2 & NFPA 10 (2018)				

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5	FIRE DOORS:					
	No holes or breaks exist on the surfaces of door or frame	NFPA 80, 5.2.3.5.2(2)				
	The door, frame, hinges, hardware, are in working order	NFPA 80, 5.2.3.5.2(4)				
	Door clearances are compliant	NFPA 80, 4.8.4,6.3.1.7				
	No parts are missing or broken	NFPA 80, 5.2.3.5.2(5)				
	Self-closing devices are operational	NFPA 80, 5.2.3.5.2(7)				
	Coordinator operational	NFPA 80, 5.2.3.5.2(8)				
	Latching hardware secures doors properly	NFPA 80, 5.2.3.5.2(9)				
	No field modifications	NFPA 80, 5.2.3.5.2(11)				
	Smoke door gaskets installed with no voids	NFPA 80, 5.2.3.5.2(12)				
6	ELECTRICAL:					
	Electrical devices undamaged & free from shock hazard	FC 604.1				
	Extension cord not used for permanent wiring	FC 604.5				
	Extension cord used properly (no splices or multiple cords)	FC 604.5.3				
	Extension cords not properly grounded	FC 604.5.4				
	No open junction boxes or open wiring splices	FC 604.6				
	GFCI receptacles in Bathrooms	PMC 605.2				
	Electrical panel covers in place	FC 604.1				
	Electrical panel working clearance (30" wide, 36" deep, 78" high)	FC 604.3				
	No storage in electrical rooms	FC 315.3.3				
	Flexible cords shall not be run through doors, windows, or cabinets, or concealed in walls, floors, or ceilings.	PMC 605.4				

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7	PLUMBING:					
	Fixtures properly installed and maintained	PMC 504.1				
	Potable water provided	PMC 505.1				
	Hot water provided	PMC 505.4				
	Drinking fountain provided	PMC 502.4.1				
	Plumbing system hazards	PMC 504.3				
8	MECHANICAL/ HEATING/ COOLING:					
	Minimum building temperature 68 degrees (required 9/15 – 5/31)	PMC 602.3				
	Heating equipment operational (boiler/furnace)	PMC 603.1				
	Chimney/vent operating properly	PMC 603.2				
	Proper clearances maintained	PMC 603.3				
	Safety controls maintained	PMC 603.4				
	Combustion air provided	PMC 603.5				
	Fire/smoke dampers maintained	FC 706.1, NFPA 80, 19.5.1				
	Mechanical equipment and appliances maintained	PMC 603.1				
	Clothes dryer exhaust	PMC 403.5				
9	HAZARDOUS MATERIALS:					
	Proper storage (cabinets or designated rooms)	FC 5004				
	Storage within allowable quantities	FC 5003.1.1				
	Compressed gas containers, cylinders and tanks secured	FC 5303.5.3				

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10	STORAGE/WASTE					
	Combustible storage orderly	FC 315.3				
	Combustibles not stored near ignition sources	FC 315.3				
	Ceiling clearances (18" sprinklers, 24" non-sprinklered)	FC 315.3.1				
	No fueled equipment (e.g. lawn care or snow removal) stored in bldg.	FC 313.1				
	Accumulation and disposal of rubbish and garbage	PMC 308				
11	EXTERIOR:					
	Fire lanes maintained clear	FC 503.4				
	Fire hydrants maintained	FC 507.5.2				
	Exterior vegetation properly maintained	FC 304.1.2				
	Exterior waste materials properly containerized	FC 304.3				
	Sidewalks in good condition	PMC 302.3				
	Unsafe conditions	PMC 304.1.1				
	Roofs and drainage	PMC 304.7				
12	SIGNAGE					
	Occupancy load posted for Assembly occupancies	FC 1004.9				
	Elevator signage provided (use stair in fire emergency)	FC 606.3				
	No smoking signs provided	FC 310.3				
	Fire extinguisher location signs	FC 906.6				
	Hazardous materials spaces identified	FC 5003.5				
	Fire protection and utility equipment identification and access	FC 509.1				
	Electrical room and disconnecting means labeling	FC 604.3.1				

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14	FIRE COMMAND CENTER:					
	Fire separation	FC 508.1.2				
	Prohibited Storage	FC 508.1.5				
	Required features	FC 508.16				

Additional Comments: