

Regular Meeting of the Town Board of the Town of Van Buren, held on January 21, 2026 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Mr. Chris Sherwood	Councilor
Mrs. Charity Gustke	Councilor
Mr. Michael Burke	Councilor
Mrs. Jennifer Sullivan	Councilor
Mrs. Wendy Van Der Water	Supervisor

Absent:

Mr. Roger Hand, Councilor  
Mr. Robert Grover, Councilor

Also Present:

Ms. Nadine Bell	Town Attorney
Mr. Jason Hoy	Town Engineer
Mr. David Blaisdell	Highway Superintendent
Ms. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Approve Meeting Minutes of Regular Meeting on January 7, 2026:

039-26-000 MOTION BY Mr. Burke, seconded by Mrs. Gustke, to approve the minutes of the Regular Town Board Meeting on January 7, 2026 as published.

Mr. Sherwood – Yes, Mrs. Gustke – Yes, Mr. Burke – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Citizens Comments: None

Schedule public hearing for Marion Meadows Sewer District Extension #1:

040-26-039 Councilor Sullivan moved and Councilor Burke seconded the following resolution.

**WHEREAS**, the Town Board of the Town of Van Buren (the “Town Board” and the “Town”, respectively), in the County of Onondaga, State of New York, has received a Petition pursuant to Article 12 of the Town Law, for the establishment of the Van Buren Marion Meadows Sewer District, Extension No. 1 (the “Sewer District Extension”) in an area generally known as Tax Map Nos.: 031.-03-07.1, Town of Van Buren, New York, which Petition is signed by the

owners of the taxable real property situate in the proposed Sewer District Extension, owning in the aggregate at least one-half of the assessed valuation of all the taxable real property of the proposed Sewer District Extension, as shown upon the latest completed assessment roll of said Town, and including the signatures of resident owners of taxable real property owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of the proposed Sewer District Extension, owned by resident owners according to the latest completed assessment roll; and

**WHEREAS**, said Petition purports to describe the boundaries of the proposed Sewer District Extension in a manner sufficient to identify the lands included therein as in a deed of conveyance and was signed by the Petitioners and acknowledged or proved in the same manner as a deed to be recorded; and

**WHEREAS**, the proposed Sewer District Extension is bounded and described in the attached Schedule "A"; and

**WHEREAS**, the Sewer District Extension consists of the construction of 123 linear feet of 8-inch diameter PVC gravity sewer main and a manhole on the east side of Van Buren Road with related appurtenances (the "Sewer Improvements") in the Town of Van Buren, all as more fully set forth in the map, plan and report, which are now on file in the Office of the Town Clerk; and

**WHEREAS**, the Town Board previously conducted an environmental review of the underlying project including the proposed sewer district improvements pursuant to the New York State Environmental Quality Review Act ("SEQRA") and determined that the project is an Unlisted Action, that the Town Board would act as lead agency and that a Short Environmental Assessment Form would be prepared; and

**WHEREAS**, having given due consideration to the impact that the creation and construction of the Sewer District Extension may have on the environment, on September 5, 2023 the Town Board determined that the project would not have a significant impact on the environment and therefore issued a Negative Declaration for purposes of SEQRA, which Negative Declaration is hereby readopted and reaffirmed; and

**WHEREAS**, the amounts proposed to be expended for said improvements in connection with the extension of said Sewer District, including all legal and engineering expenses incurred by the Town, and all costs of construction of Sewer Improvements necessary to serve said Sewer District Extension shall be borne by the Petitioners; and

**WHEREAS**, the cost of said Extension will be paid by the owners/petitioners upon extension of the Sewer District and therefore no financing will be required; and

**WHEREAS**, the permission of the State Comptroller is not required because no issuance of bonds or other indebtedness will be undertaken; and

**WHEREAS**, all future costs and expenses of operation, maintenance and improvements, in said Sewer District Extension, including all expenses related to all extensions of said Sewer District Extension which may thereafter be established, shall be a charge against the entire area of said Sewer District as extended.

**NOW THEREFORE, BE IT RESOLVED AND DETERMINED**, that the Town Board of the Town of Van Buren hereby reaffirms and readopts its Negative Declaration for purposes of SEQRA; and it is further

**RESOLVED AND DETERMINED**, that a hearing of the Town Board of said Town of Van Buren shall be held at the Van Buren Town Offices located at 7575 Van Buren Road in the Town of Van Buren on February 18, 2026 at 7:00 p.m., or as soon thereafter as the matter can be

heard, to consider the proposed Sewer District Extension herein referred to and the construction of such Sewer Improvements therein, and to hear all persons interested in the subject thereof, concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law; and it is further

**RESOLVED AND DETERMINED**, the Town Clerk publish at least once in the Post-Standard, a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication, and post on the sign board of the Town maintained pursuant to Subdivision 6 of Section 30 of the Town Law, a copy of this Order, certified by said Town Clerk, the first publication thereof and said posting to be not less than ten (10) nor more than twenty (20) days before the date of such public hearing; and it is further

**RESOLVED AND DETERMINED**, that the Town Clerk file a certified copy of this order with the Comptroller of the State of New York on or about the date of publication of a copy of this Order.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Mr. Sherwood – Yes, Mrs. Gustke – Yes, Mr. Burke – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

### **SCHEDULE “A”**

**PROPOSED  
MARION MEADOWS SEWER DISTRICT  
EXTENSION No. 1  
TAX PARCEL Nos. 031-03-07.1  
VAN BUREN ROAD  
PART OF FARM LOT No. 14  
TOWN OF VAN BUREN**

All that tract or parcel of land situate in the Town of Van Buren, County of Onondaga and State of New York, being part of Farm Lot No. 14 in said Town, being part of lands conveyed to Robert Levin by deed recorded as Instrument No. 2022-46908 in the Onondaga County Clerk’s Office, being Lot No. 100 Lands of Levin as shown on a map of said tract filed in the Onondaga County Clerk’s Office November 21, 2025 as Map No. 13925, bounded and described as follows:

Beginning at a point in the centerline of Van Buren Road (C.R. No. 159) at its intersection with the northerly boundary of Lot No. 1 of Tracey Bort Subdivision according to a map of said tract filed November 6, 2009 as Map No. 11110 in the Onondaga County Clerk’s Office; running thence N87° 40’ 29”E along said northerly boundary of Lot No. 1 Tracey Bort Subdivision, a distance of 663.57 feet to a point in the westerly boundary of lands conveyed to Foxfire Realty LLC by deed recorded in Book 4977 of Deeds at page 640 in the Onondaga County Clerk’s Office; thence N3° 45’ 51”W along said westerly boundary of lands conveyed to Foxfire Realty LLC, a distance of 316.13 feet to a point therein; thence S87° 40’ 29”W through said lands conveyed to Robert Levin, a distance of 739.58 feet to a point in said centerline of Van Buren Road (C.R. No. 159); thence southerly along said centerline of Van Buren Road (C.R. No. 159) the following

courses and distances: 1) S17° 49' 09"E, 156.14 feet; 2) S16° 38' 10"E, 170.87 feet to the point of beginning.

Subject to any rights, title and interest the public may have to Van Buren Road (C.R. No. 159).

Together with the benefits of the Reciprocal Easement Agreement by CDS Van Buren Apartments, LLC and Robert Levin dated June 5, 2025 and recorded in the Onondaga county Clerk's Office on September 8, 2025 as Instrument No. 2025—00028966.

Subject to any easements and restrictions of record.

Schedule public hearing for Van Buren Consolidated Water District #5:

041-26-039 Councilor Sherwood moved and Councilor Burke seconded the following resolution.

**WHEREAS**, the Town Board of the Town of Van Buren (the "Town Board" and the "Town", respectively), in the County of Onondaga, State of New York, has received a Petition pursuant to Article 12 of the Town Law, for the establishment of the Van Buren Consolidated Water District, Extension No. 5 (the "Water District Extension") in an area generally known as Tax Map Nos.: 031.-03-07.1, Town of Van Buren, New York, which Petition is signed by the owners of the taxable real property situate in the proposed Water District Extension, owning in the aggregate at least one-half of the assessed valuation of all the taxable real property of the proposed Water District Extension, as shown upon the latest completed assessment roll of said Town, and including the signatures of resident owners of taxable real property owning taxable real property aggregating at least one-half of the assessed valuation of all the taxable real property of the proposed Water District Extension, owned by resident owners according to the latest completed assessment roll; and

**WHEREAS**, said Petition purports to describe the boundaries of the proposed Water District Extension in a manner sufficient to identify the lands included therein as in a deed of conveyance and was signed by the Petitioners and acknowledged or proved in the same manner as a deed to be recorded; and

**WHEREAS**, the proposed Water District Extension is bounded and described in the attached Schedule "A"; and

**WHEREAS**, the Water District Extension consists of the construction of a new 6" service lateral off the existing 8" water main on the west side of Van Buren Road and related appurtenances (the "Water Improvements") in the Town of Van Buren, all as more fully set forth in the map, plan and report, which are now on file in the Office of the Town Clerk; and

**WHEREAS**, the Town Board previously conducted an environmental review of the underlying project including the proposed water district improvements pursuant to the New York State Environmental Quality Review Act ("SEQRA") and determined that the project is an Unlisted Action, that the Town Board would act as lead agency and that a Short Environmental Assessment Form would be prepared; and

**WHEREAS**, having given due consideration to the impact that the creation and construction of the Water District Extension may have on the environment, on September 5, 2023 the Town Board determined that the project would not have a significant impact on the

environment and therefore issued a Negative Declaration for purposes of SEQRA, which Negative Declaration is hereby readopted and reaffirmed; and

**WHEREAS**, the amounts proposed to be expended for said improvements in connection with the extension of said Water District, including all legal and engineering expenses incurred by the Town, and all costs of construction of Water Improvements necessary to serve said Water District Extension shall be borne by the Petitioners; and

**WHEREAS**, the cost of said Extension will be paid by the owners/petitioners upon extension of the Water District and therefore no financing will be required; and

**WHEREAS**, the permission of the State Comptroller is not required because no issuance of bonds or other indebtedness will be undertaken; and

**WHEREAS**, all future costs and expenses of operation, maintenance and improvements, in said Water District Extension, including all expenses related to all extensions of said Water District Extension which may thereafter be established, shall be a charge against the entire area of said Water District as extended.

**NOW THEREFORE, BE IT RESOLVED AND DETERMINED**, that the Town Board of the Town of Van Buren hereby reaffirms and readopts its Negative Declaration for purposes of SEQRA; and it is further

**RESOLVED AND DETERMINED**, that a hearing of the Town Board of said Town of Van Buren shall be held at the Van Buren Town Offices located at 7575 Van Buren Road in the Town of Van Buren on February 18, 2026 at 7:00 p.m., or as soon thereafter as the matter can be heard, to consider the proposed Water District Extension herein referred to and the construction of such Water Improvements therein, and to hear all persons interested in the subject thereof, concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law; and it is further

**RESOLVED AND DETERMINED**, the Town Clerk publish at least once in the Post-Standard, a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication, and post on the sign board of the Town maintained pursuant to Subdivision 6 of Section 30 of the Town Law, a copy of this Order, certified by said Town Clerk, the first publication thereof and said posting to be not less than ten (10) nor more than twenty (20) days before the date of such public hearing; and it is further

**RESOLVED AND DETERMINED**, that the Town Clerk file a certified copy of this order with the Comptroller of the State of New York on or about the date of publication of a copy of this Order.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Mr. Sherwood – Yes, Mrs. Gustke – Yes, Mr. Burke – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

## **SCHEDULE “A”**

**PROPOSED**  
**VAN BUREN CONSOLIDATED WATER DISTRICT #5**  
**TAX PARCEL Nos. 031-03-07.1**  
**VAN BUREN ROAD**  
**PART OF FARM LOT No. 14**

TOWN OF VAN BUREN

All that tract or parcel of land situate in the Town of Van Buren, County of Onondaga and State of New York, being part of Farm Lot No. 14 in said Town, being part of lands conveyed to Robert Levin by deed recorded as Instrument No. 2022-46908 in the Onondaga County Clerk’s Office, being Lot No. 100 Lands of Levin as shown on a map of said tract filed in the Onondaga County Clerk’s Office November 21, 2025 as Map No. 13925, bounded and described as follows:

Beginning at a point in the centerline of Van Buren Road (C.R. No. 159) at its intersection with the northerly boundary of Lot No. 1 of Tracey Bort Subdivision according to a map of said tract filed November 6, 2009 as Map No. 11110 in the Onondaga County Clerk’s Office; running thence N87° 40’ 29”E along said northerly boundary of Lot No. 1 Tracey Bort Subdivision, a distance of 663.57 feet to a point in the westerly boundary of lands conveyed to Foxfire Realty LLC by deed recorded in Book 4977 of Deeds at page 640 in the Onondaga County Clerk’s Office; thence N3° 45’ 51”W along said westerly boundary of lands conveyed to Foxfire Realty LLC, a distance of 316.13 feet to a point therein; thence S87° 40’ 29”W through said lands conveyed to Robert Levin, a distance of 739.58 feet to a point in said centerline of Van Buren Road (C.R. No. 159); thence southerly along said centerline of Van Buren Road (C.R. No. 159) the following courses and distances: 1) S17° 49’ 09”E, 156.14 feet; 2) S16° 38’ 10”E, 170.87 feet to the point of beginning.

Subject to any rights, title and interest the public may have to Van Buren Road (C.R. No. 159).

Together with the benefits of the Reciprocal Easement Agreement by CDS Van Buren Apartments, LLC and Robert Levin dated June 5, 2025 and recorded in the Onondaga county Clerk’s Office on September 8, 2025 as Instrument No. 2025—00028966.

Subject to any easements and restrictions of record.

Approve Capital Project for DASNY Grant in the amount of \$195,000:

042-26-007 MOTION BY Mrs. Gustke, seconded by Mrs. Sullivan, to approve the following Capital Project for DASNY Grant in the amount of \$195,000:

PROJECT NAME: **PAVILION AA UPGRADES + PARK EQUIPMENT**

SCOPE OF PROJECT: **Bring water, sewer and electric to Pavilion AA plus park equipment**

ACCOUNT NUMBER **H07.7110.0200**

**SOURCE OF FINANCING PROJECT:**

**AMOUNT**

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GRANT	DASNY	\$ 195,000.00
BOND		
<b>TOTAL PROJECT COST</b>		<b>\$ 195,000.00</b>

Mr. Sherwood – Yes, Mrs. Gustke – Yes, Mr. Burke – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Approve loan from General Fund for DASNY Grant in the amount of \$195,000:

043-26-007 MOTION BY Mrs. Sullivan, seconded by Mr. Sherwood, to authorize the Capital Project and approve a loan from the General Fund in the amount of \$195,000.

Mr. Sherwood – Yes, Mrs. Gustke – Yes, Mr. Burke – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Approve Parks & Recreation part time park attendants and recreation staff:

044-26-038 MOTION BY Mr. Burke, seconded by Mrs. Sullivan to approve the following staff:

Park Attendants:

Jarred McMonagle is a 5-year employee with the Town.

Start Date: 1/22/26                      End Date: 12/31/26                      Rate: \$18.25/hr.

Kim Saxon is a 7-year employee with the Town.

Start Date: 1/22/26                      End Date: 12/31/26                      Rate: \$18.75/hr.

Playground Staff:

Alicia Montague is our Playground Coordinator and has worked for the Town for 16 years.

Start Date: 2/1/26                      End Date: 12/31/26                      Rate: \$20.75/hr.

James Precourt is a 3rd year employee with the Town.

Start Date: 2/1/26                      End Date: 12/31/26                      Rate: \$16.50/hr

Mr. Sherwood – Yes, Mrs. Gustke – Yes, Mr. Burke – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Councilor Committee Reports and Comments:

Mrs. Sullivan said there is a Canton Woods Board of Directors meeting on February 5<sup>th</sup> at 7:45 am.

Mrs. Sullivan thanked The Park Director for their annual report. She said more non-residents than residents are using park programs. She said their revenue was up 14%. She thanked Ms. Anders and Mr. White for their work at the department.

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Mrs. Gustke said she went to new official training last week and is looking forward to using what she's learned for the residents.

Mr. Sherwood scheduled a Public Safety Committee meeting for February 2, 2026 at 8:30 am at the Highway Garage.

Mr. Sherwood said with the very cold weather coming to keep an eye on neighbors and pets.

Supervisor Comments:

Mrs. Van Der Water thanked the Codes Office employees for their monthly report. She said they have been busy with issuing and closing out permits.

Mrs. Van Der Water said Ms. McMonagle, the Canton Woods Senior Center Director, will be here next month to update the Board.

Highway Superintendent Comments:

Mr. Blaisdell reminded everyone there is no on-street parking between 2 am and 6 am to allow for street plowing.

Mr. Blaisdell said they are still picking up Christmas trees, you do not need to call the office, just place it at the end of the yard.

Mr. Blaisdell said anyone with mailbox damage should contact the office.

Engineer Comments: None

Attorney Comments: None

045-26-000 MOTION BY Mr. Burke, seconded by Mrs. Gustke, to adjourn to the next Regular Town Board Meeting on February 4, 2026 at 7:00 pm.

Mr. Sherwood – Yes, Mrs. Gustke – Yes, Mr. Burke – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Meeting closed 7:13 pm

Respectfully submitted,

Lynn Precourt, Town Clerk, Dated: 1/23/26