

Regular Meeting of the Town Board of the Town of Van Buren, held on August 20, 2025 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Mrs. Charity Gustke	Councilor
Mr. Michael Burke	Councilor
Mr. Roger Hand	Councilor
Mr. Robert Grover	Councilor
Mrs. Jennifer Sullivan	Councilor
Mrs. Wendy Van Der Water	Supervisor

Absent: Ms. Darcie Lesniak, Councilor

Also Present:

Nadine Bell	Town Attorney
Mr. Jason Hoy	Town Engineer
Mr. David Blaisdell	Acting Highway Superintendent
Ms. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Citizens Comments: None

Approve Meeting Minutes of Regular Meeting on August 6, 2025:

172-25-000 MOTION BY Mr. Hand, seconded by Mr. Burke, to approve the minutes of the Regular Town Board Meeting on August 6, 2025 as published.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Abstain, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Appoint Marie Giannone as temporary codes clerk at a rate of \$25.85, effective 8/12/25:

173-25-038 MOTION BY Mrs. Sullivan, seconded by Mr. Hand, to appoint Marie Giannone as temporary codes clerk at a rate of \$25.85 an hour effective 8/12/25.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Regular Town Board Meeting August 20, 2025

Appoint Thomas Fuzia as provisional Code Enforcement Officer at a rate of \$32.00 an hour effective August 23, 2025:

174-25-038 MOTION BY Mr. Burke, seconded by Mr. Grover, to appoint Thomas Fuzia as provisional Code Enforcement Officer at a rate of \$32.00 an hour effective August 23, 2025.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Approve updated job description for Town Comptroller:

Mrs. Van Der Water said this item will be tabled.

Appoint Kamri Kiteveles Codes Clerk effective September 8, 2025:

175-25-038 MOTION BY Mrs. Gustke, seconded by Mr. Grover, to appoint Kamri Kiteveles as Codes Clerk, at a rate of \$25.85 an hour effective September 8, 2025.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Approve loan from General Fund for Community Development Block Grant:

176-25-007 MOTION BY Mrs. Sullivan, seconded by Mr. Hand, to 2024 CDBG Grant Canton Woods Senior Center Capital Project to authorize short term (one year or less) from the General Fund for \$50,000 for windows and a door at Canton Woods Senior Center.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Councilor Committee Reports and Comments:

Mr. Grover said the next Comprehensive Land Use Plan committee meeting is September 10, 2025 at 4:30 pm at the Town Hall. Information to join via Zoom will be available on the town's website closer to the date of the meeting.

Mr. Grover said the traffic lights by Rt. 690 and Downer Street will be operational tomorrow.

Mr. Grover congratulated Mrs. Gustke on her appointment to the Board.

Mrs. Sullivan scheduled a Facilities Committee Meeting on September 10, 2025 at 3:00 pm at the Van Buren Central Park Office.

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Mrs. Sullivan said she received the monthly report from Parks & Recreation and Buildings and Grounds and they have been busy this summer with the playground program, park maintenance and the pool.

Mrs. Sullivan said she attended the Canton Woods Senior Center Board of Directors where they recognized the Director's one year anniversary. She said numbers at the center have gone up due to some popular exercise programs.

Supervisor Comments: None

Highway Superintendent Comments:

Mr. Blaisdell said they're continuing to work on the roads in Harbour Heights. He said the drainage work in Sun Meadows has been finished. They are continuing to mow throughout the town.

Mr. Blaisdell said starting August 25<sup>th</sup>, weather permitting, this is the paving schedule:

August 25<sup>th</sup> mill Marion Meadows

August 29<sup>th</sup> mill Sun Meadows

September 2<sup>nd</sup> mill Harbour Heights

September 2<sup>nd</sup> pave Marion Meadows

September 3<sup>rd</sup> pave Sun Meadows

September 4<sup>th</sup> pave Harbour Heights

Engineer Comments:

Mr. Hoy said they will be starting the drainage work on Idlewood Blvd. and Birchwood Blvd.

Attorney Comments: None

177-25-014 MOTION BY Mr. Burke, seconded by Mr. Grover, to recess the Regular Meeting and go into Executive Session to discuss a personnel matter at 7:10 pm.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

178-25-000 MOTION BY Mr. Burke, seconded Mr. Grover, to close the Executive Session and resume the Regular Meeting at 7:39 pm.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

179-25-007 MOTION BY Mrs. Sullivan, seconded by Mr. Hand, to retain the services of a CPA Firm to perform an audit of town financial records from January 1, 2024 through June 30, 2025 at a cost not to exceed \$25,000.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

180-25-000 MOTION BY Mrs. Sullivan, seconded by Mr. Burke, to adjourn to the next Regular Town Board meeting on September 3, 2025 at 7:00 pm.

Mrs. Gustke – Yes, Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Respectfully submitted,

Lynn Precourt  
Town Clerk

Dated: 8/21/25