

Regular Meeting of the Town Board of the Town of Van Buren, held on March 19, 2025 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Mr. Michael Burke	Councilor
Mr. Roger Hand	Councilor
Mr. Robert Grover	Councilor
Mrs. Jennifer Sullivan	Councilor
Ms. Darcie Lesniak	Councilor
Mrs. Wendy Van Der Water	Supervisor

Also Present:

Ms. Nadine Bell	Town Attorney
Mr. David Blaisdell	Acting Highway Superintendent
Ms. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Approve Meeting Minutes of Regular Meeting on March 5, 2025:

073-25-000 MOTION BY Mr. Grover, seconded by Mr. Burke, to approve meeting minutes of Regular Town Board Meeting on March 5, 2025 as published.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Citizens Comments: None

Approve Budget Transfers:

074-25-007 MOTION BY Mrs. Sullivan, seconded by Mr. Burke, to approve the following budget transfers:

FROM:	B.9060.0800	PART-TOWN HEALTH INSURANCE	\$ (5,000.00)
TO:	B.9950.0900	PART-TOWN TRANSFER TO CAPITAL PROJECTS	\$ 5,000.00

(\$50,000 was budgeted for the Town's share of the Comprehensive Plan; Town share needed \$55,000)

Regular Town Board Meeting March 19, 2025

FROM:	B.9060.0800	PART-TOWN HEALTH INSURANCE	\$ (4,095.00)
TO:	B.1910.0400	PART-TOWN LIABILITY INSURANCE	\$ 4,095.00

(Correct formula for allocation between funds was not being applied in prior years)

FROM:	DB.5110.0410	HIGHWAY ROAD REPAIRS	\$ (4,305.00)
TO:	DB.1910.0400	PART-TOWN LIABILITY INSURANCE	\$ 4,305.00

(Correct formula for allocation between funds was not being applied in prior years)

FROM:	A.1990.0400	GENERAL FUND CONTINGENCY	\$ (4,725.00)
TO:	A.7020.0409	RECREATION SOFTWARE	\$ 4,725.00

(2025 Rec Software posted to the wrong year, needed to be 2025)

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Review request from Marion Garden Apartments, LLC to amend existing PUD and potential referral to Planning Board:

Mr. Michael D'Arrigo was present to address the Board. He said this amendment has two components. The first is to subdivide the lot with exiting town homes, that will be lot 91A and lot 91B is where they will build phase three, additional town homes and connect to Tuscany Lane. He said there will be a cross easement to allow both parcels to access all roads freely. The second change is a request for 12.5' setbacks on each side to segregate Section Two from Section Three.

Ms. Bell said this reflects the changes the Planning Board has recommended. Ms. Bell said once construction is complete the lots will be combined again into one lot.

075-25-049 MOTION BY Ms. Lesniak, seconded by Mrs. Sullivan, to refer the requested amendment to the Marion Garden Apartments PUD to the Planning Board for their review and recommendation.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Appoint Katie Midgley as interim Assessment Clerk effective March 24, 2025 at a rate of \$25.85 per hour per the Union Agreement:

076-25-038 MOTION BY Mr. Hand, seconded by Ms. Lesniak, to appoint Katie Midgley as interim Assessment Clerk effective March 24, 2025 at a rate of \$25.85 per hour per the Union Agreement.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Mrs. Van Der Water said Katie is replacing Mary Gilbert, current assessment clerk, who is retiring after 20 years. She said Mary will be missed.

Appoint Nathan Falso as Laborer I effective March 18, 2025 at the salary of \$24.61 per hour per the Union Agreement:

077-25-038 MOTION BY Ms. Lesniak, seconded by Mr. Hand, to appoint Nathan Falso as Laborer I effective March 18, 2025 at the salary of \$24.61 per hour per the Union Agreement.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Approve Deputy Code Enforcement Officer's attendance at Floodplain Conference, April 22- 24 in Ithaca at a cost not to exceed \$960.00:

078-25-027 MOTION BY Mrs. Sullivan, seconded by Mr. Grover, to approve Deputy Code Enforcement Officer's attendance at Floodplain Conference, April 22- 24 in Ithaca at a cost not to exceed \$960.00.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Set public hearing for 2025 Community Development Application and Five Year Plan on April 2, 2025 at 7:00 pm:

079-25-039 MOTION BY Mr. Hand, seconded by Mr. Burke, to set the public hearing for the 2025 Community Development Application and Five Year Plan for April 2, 2025 at 7:00 pm.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Appoint Peter Taylor as park attendant, effective 3/24/25 at a rate of \$17.00 an hour:

080-25-038 MOTION BY Mr. Grover, seconded by Ms. Lesniak, to appoint Peter Taylor as park attendant, effective 3/24/25 at a rate of \$17.00 an hour.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Authorize Supervisor to sign Onondaga County Grant 5562 (Comprehensive Land Use Plan):

Mrs. Van Der Water said the town is starting a revision of the Comprehensive Land Use Plan. She said Onondaga County is providing \$120,000 in grant money with the town share being \$55,000. She said the town has hired a consultant to help with this undertaking. She said they will be looking for members of the public who are interested in helping as well and there will be information on the town's website for anyone who is interested.

Mrs. Van Der Water said in light of the impact Micron is expected to have it is important that the town have a plan for future development.

081-25-052 MOTION BY Mrs. Sullivan, seconded by Mr. Hand, to authorize the Supervisor to execute Onondaga County Grant 5562 in the amount of \$120,000 for development of a Comprehensive Land Use Plan.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Authorize short term loan for town's portion of the cost of Comprehensive Land Use Plan:

082-25-007 MOTION BY Mr. Grover, seconded by Mrs. Sullivan, to authorize \$175,000 Capital Project entitled "2025 Town of Van Buren Comprehensive Plan"; and the acceptance of a Grant from Onondaga County in the amount of \$120,000 for the Town of Van Buren's 2025 Comprehensive Plan Capital Project; and authorize the Comptroller to transfer a short term loan in the amount of \$120,000 from B Fund (Part Town) to the Comprehensive Plan Capital Project Account; and transfer \$55,000 (Town's Share) from B.9950.0900 (transfer to capital projects) to the Comprehensive Capital Plan Project account number H11.8020.0400.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Set public hearing for Local Law to Amend Chapter 50 of Town Code titled "Procurement Policy":

083-25-030 Mrs. Sullivan introduced proposed Local Law No. A-2025, titled "A Local Law Amending the Code of the Town of Van Buren to Repeal Chapter 50, Titled 'Procurement Policy' and Replace it with a New Chapter 50, Titled 'Purchasing'", which was seconded by Mr. Hand:

WHEREAS, proposed Local Law A-2025 has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law; and

WHEREAS, Volume 6 N.Y.C.R.R., Sections 617.3 and 617 of the Regulations relating to Article 8 of the New York Environmental Conservation Law of New York (SEQRA), requires that

as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Van Buren.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law No. A-2025 is an unlisted action, the Town Planning Board is an involved agency and shall proceed on an uncoordinated basis in this matter for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. A-2025 at the Van Buren Town Offices located at 7575 Van Buren Road in the Town of Van Buren on April 2, 2025 at 7:30 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Approve pay increase for court attendants:

Mrs. Van Der Water said this increase was overlooked when preparing the Organizational Meeting Agenda.

084-25-007 MOTION BY Mr. Grover, seconded by Mr. Burke, to increase the court attendants' salary 3% retroactive to Jan 1, 2025.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Councilor Committee Reports and Comments:

Mrs. Sullivan reminded everyone that there is a Facilities Committee Meeting on March 27th at 9:00 am at the Van Buren Park Office.

Mrs. Sullivan said the Erie Canal sign is nearing completion and looks great.

Supervisor Comments:

Mrs. Van Der Water congratulated Deputy Code Enforcement Officer Tom Fuzia on completing all his classes and becoming an official Code Enforcement Officer.

Mrs. Van Der Water reminded residents there is a burn ban in effect until May 14th.

Mrs. Van Der Water said school district officials will be at the May 7th meeting to present their budget.

Highway Superintendent Comments:

Mr. Blaisdell said street sweeping will start in April. He said lawn damage repair will begin as soon as we are certain the snow is over.

Mr. Blaisdell said his department will be open to accept scrap metal on April 11th and 12th. He is working on finding a vendor to accept tires and will have more information soon.

Engineer Comments: None

Attorney Comments: None

085-25-014 MOTION BY Mr. Grover, seconded by Mr. Burke, to recess the regular meeting and go into Executive Session for a personnel issue at 7:28 pm.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

086-25-000 MOTION BY Mrs. Van Der Water, seconded by Mr. Grover, to close the Executive Session and resume the regular meeting at 8:08 pm.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

087-25-000 MOTION BY Mrs. Van Der Water, seconded by Mr. Grover, to adjourn to the next Regular Town Board Meeting on April 2, 2025 at 7:00 pm.

Mr. Burke – Yes, Mr. Hand – Yes, Mr. Grover – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Meeting closed 8:08 pm

Respectfully submitted,

Lynn Precourt
Town Clerk

Dated: 3/21/25