

Regular Meeting of the Town Board of the Town of Van Buren held on June 21, 2023 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Mr. Robert Grover	Councilor
Mrs. Jennifer Sullivan	Councilor
Mr. Michael Hulchanski	Councilor
Mrs. Wendy Van Der Water	Councilor
Mr. Howard Tupper	Councilor
Mr. Richard Zaccaria	Town Supervisor

Absent:

Ms. Darcie Lesniak, Councilor

Also Present:

Ms. Nadine Bell	Town Attorney
Mr. Jason Hoy	Town Engineer
Mr. Doug Foster	Highway Superintendent
Mrs. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Approve Meeting Minutes of June 7, 2023:

111-23-000 MOTION BY Mr. Hulchanski, seconded by Mr. Grover, to approve the minutes of the Regular Town Board Meeting on June 7, 2023 as published.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Citizens Comments: None

Approve annual maintenance of General Code 360, \$1195.00 (keeping online code up to date:

112-23-001.1 MOTION BY Mrs. Van Der Water, seconded by Mrs. Sullivan, to approve annual maintenance of General Code 360 in the amount of \$1195.00.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Renew software maintenance agreement with Edmunds Gov Tech for Clerk, \$1979.15:

113-23-001.1 MOTION BY Mrs. Sullivan, seconded by Mr. Tupper, to approve the software maintenance renewal for the Clerk with Edmunds Gov Tech in the amount of \$1979.15.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Approve trash hauler license for Chuck It Haulers:

114-23-021 MOTION BY Mrs. Van Der Water, seconded by Mrs. Sullivan, to approve a trash hauler license for Chuck It Haulers.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Approve lease agreement for copier at Town Hall and Park Office:

115-23-010 MOTION BY Mrs. Van Der Water, seconded by Mr. Hulchanski, to approve the best value RFP for five year lease with EBP for the copier at the Town Hall and copier at Park Office in the amount of \$149.96 and 53.67 respectively.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Approve Laurin Coomey as seasonal recreation aide at rate of \$16.00:

116-23-038 MOTION BY Mrs. Van Der Water, seconded by Mr. Hulchanski, to approve Laurin Coomey as seasonal recreation aide at rate of \$16.00/hour.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Consider change in schedule of fees for codes office:

117-23-007 MOTION BY Mrs. Van Der Water, seconded by Mr. Hulchanski, to approve the following new schedule of fees for building permits:

<b>Building Permits:</b>	
<b>Residential Structures</b>	
Application Fee	\$35.00
Plus \$.25 per square foot	
<b>Commercial Structures</b>	
Application Fee	\$100.00
Plus \$.25 per square foot	
Minimum fee	\$250.00
Maximum fee	\$40,000.00
<b>Sheds 144 sq. ft or less</b>	No fee
<b>Sheds &gt;144 sq. ft. (Flat fee)</b>	\$75.00
<b>Any storage/shed larger than 220 sq.ft. = residential structure fee above</b>	
<b>Extension of Permit</b>	\$25.00
<b>Building permit issued after construction commenced</b>	Total Fee is DOUBLED
<b>Solid fuel appliances/fireplaces/gas heaters/standby generators/ charge station</b>	\$75.00
<b>In-Ground swimming pool, spa, hot tub with or without fence – Flat Fee</b>	\$125.00
<b>Above Ground swimming pool with or without fence – Flat Fee</b>	\$75.00
<b>Fence</b>	
Residential – Flat Fee	\$60.00
Commercial – Flat Fee	\$100.00
<b>Burn Permit</b>	\$25.00 for 3 months
<b>Zoning Information Letter</b>	
Residential Property	\$35.00
Commercial Property	\$75.00
<b>Sign</b>	\$35.00
Plus	\$1.50/sf
<b>Demolition Permit</b>	\$100.00
<b>Storage Trailers (Temporary) &amp; Non-Residential</b>	\$100.00/trailer
<b>Solar PV System</b>	\$150.00
<b>Operational Permits (Haz-mat, Flammable, Compressed gases)</b>	
Residential Use	\$50.00

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Industrial/ Business Use	\$200.00
Outdoor Fireworks Display	\$500.00
Public Events	\$100.00
<b>Fee to Rescind Stop Work Order</b>	
Residential	\$200.00
Commercial	\$400.00
<b>Flood Plain Development Permit</b>	\$200.00
<b>Fire Inspections:</b>	
<b>Residential (unit) and Multi-Family</b>	
For initial inspection	\$50.00
For additional re-inspections	\$75.00
<b>Commercial (per building)</b>	
For initial inspection	\$70.00
For additional re-inspections (4+ violations)	\$100.00
<b>Afterhours* fire inspections:</b>	
For first inspection	\$125
For subsequent inspections	\$100
*Afterhours is defined as any time outside the hours of M-F 8:30 am – 4:00 p.m.	
<b>Communication Tower per antenna replacement/ground mounted equipment</b>	\$75.00
<b>Miscellaneous inspections - site visit, re-inspection</b>	
Commercial	\$100.00
Residential (2+ violations)	\$75.00
<b>Screw Piles (must be observed)</b>	\$50.00
<b>Zoning Compliance Letter (plus postage if required)</b>	\$25.00
<b>Certificate of Occupancy:</b>	
Residential - First inspection	\$0.00
Commercial - First inspection	\$0.00
Any inspections beyond first inspection	\$50.00

<b>Residential Area Variance</b>	\$100.00
<b>Residential Use Variance</b>	\$225.00
<b>Commercial Variance</b>	\$300.00
<b>Special Use Permits:</b>	
Residential	\$175.00
Commercial	\$750.00
<b>Zone Changes</b>	\$300.00
<b>Review of Site Plan Application (prior to submission)</b>	50% of fee
<b>Site Plan/Project Plan Review:</b> <small>*Owner occupied 1 &amp; 2 family are exempt</small>	\$250.00
Business (office) Use	\$750.00
Manufacturing/Industrial Use	\$1500.00
<b>Code Interpretation, Challenge, Filing, etc</b>	\$50.00
<b>Utility SWPP Review</b>	\$250.00

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Approve agreement with Forte for credit card acceptance and authorize Supervisor to sign:

118-23-001.1 MOTION BY Mrs. Sullivan, seconded by Mr. Grover, to approve the agreement with Forte for credit card processing at a cost of \$5.00 per month and authorize the Supervisor to execute the agreement.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Section 284 Agreement:

Mr. Zaccaria read the list of road repairs for this year:

Mill and fill Idlewood Blvd from Delwood Drive to Rt. 48, Midiron Court, Sand Iron Court, Idlewood Ext., Idlewood Court, Lanyard lane

Overlay Connors Road between East and West Sorrell Hill Road

Fine Binder Whiskey Hollow to top of hill

Cape Seal, chip seal, fiber micro Van Ness Road, Thomas Circle, North Brickyard (south end only), Van Ness Road (after “T”), Ellsworth Road, Comstock Road, Hunter Drive, Overlook Drive, Cook Drive and Crego Road

119-23-001.1 MOTION BY Mr. Tupper, seconded by Mrs. Van Der Water, to approve the Section 284 agreement for 2023.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Approve vouchers:

120-23-007 MOTION BY Mrs. Van Der Water, seconded by Mr. Grover, to approve VOUCHERS: 230694-230695, 230697-230698, 230703-230720-230761 in the amount of \$114,802.09.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Approve temporary access agreement with Eastern Gas Transmission:

Ms. Bell said this agreement would allow Eastern Gas Transmission and Storage, Inc. temporary access for pipeline repairs and mitigation and will expire 7/31/23.

121-23-001.1 MOTION BY Mr. Grover, seconded by Mrs. Sullivan, to approve the agreement with Eastern Gas Transmission and Storage, Inc. and authorize the Supervisor to execute the agreement.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Councilor Committee Reports and Comments:

Mr. Tupper said he and Mrs. Sullivan toured the Erie Canal Trail and town park and they were both immaculate.

Mr. Hulchanski said the pool is open for the season.

Mrs. Van Der Water schedule a Comprehensive Land Use Committee meeting on July 11<sup>th</sup> and July 19<sup>th</sup> at 5:00 pm at the Town Hall.

Supervisor Comments:

Mr. Zaccaria said OCRRA is phasing out blue bins over the next year.

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Highway Superintendent Comments: None

Engineer Comments:

Mr. Hoy said the floor has been poured for the new pavilion.

Mr. Hoy said Verizon has completed their work on Connors Road and the town is waiting for the contractor to install the guiderail and the road can be reopened.

Attorney Comments: None

122-23-000 MOTION BY Mrs. Van Der Water, seconded by Mrs. Sullivan, to adjourn to the next Regular Town Board Meeting on July 5, 2023 at 7:00 pm.

Mr. Grover – Yes, Mrs. Sullivan – Yes, Mr. Hulchanski – Yes, Mrs. Van Der Water – Yes, Mr. Tupper – Yes, Mr. Zaccaria – Yes

Motion Carried & Adopted

Meeting closed at 7:24 pm

Respectfully submitted,

Lynn Precourt

Town Clerk