

Regular Meeting of the Town Board of the Town of Van Buren, held on December 18, 2024 at 7:00 pm at the Van Buren Town Hall, 7575 Van Buren Road, Baldwinsville, New York.

Mr. Michael Burke	Councilor
Mr. Roger Hand	Councilor
Mrs. Jennifer Sullivan	Councilor
Ms. Darcie Lesniak	Councilor
Mrs. Wendy Van Der Water	Supervisor

Absent: Mr. Robert Grover, Councilor

Also Present:

Ms. Nadine Bell	Town Attorney
Mr. Jason Hoy	Town Engineer
Mr. David Blaisdell	Highway Foreman
Ms. Lynn Precourt	Town Clerk

Pledge of Allegiance and Roll Call.

Approve meeting minutes of December 4, 2024:

237-24-000 MOTION BY Mr. Burke, seconded by Ms. Sullivan, to approve the meeting minutes of the December 4, 2024 Town Board Meeting as published.

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Citizens Comments: None

Approve Vouchers:

238-24-007 MOTION BY Ms. Lesniak, seconded by Mr. Burke, to approve the payment if claims 233125-233170, 233184-233188 in the amount of \$74,580.89.

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Citizens Comments: None

Approve Budget Transfers:

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239-24-007 MOTION BY Mr. Hand, seconded by Mrs. Sullivan, to approve the following budget transfers:

From:	A.9060.0800	Health Insurance	\$ (8,000.00)
To:	A.1680.0417	General Town IT	\$ 8,000.00
From:	A.1220.0100	Supervisor Wages	\$ (3,600.00)
To:	A.7110.0100	Park Wages	\$ 3,600.00
From:	A.1220.0100	Supervisor Wages	\$ (2,000.00)
To:	A.5010.0100	Highway Supt. Wages	\$ 2,000.00
From:	B.9060.0800	Codes Health Ins	\$ (6,000.00)
To:	B.3620.0418	Codes Software	\$ 6,000.00
From:	B.9060.0800	Codes Health Ins	\$ (16,400.00)
From:	B.3620.0200	Equip. Vehicles	\$ (3,100.00)
To:	B.3620.0100	Codes Wages	\$ 19,500.00
From:	B.9060.0800	Codes Health Ins	\$ (600.00)
From:	B.9050.0800	Unemployment	\$ (2,900.00)
To:	B.7989.0452	Public Television	\$ 3,500.00
From:	SL05.0000.0909	Warners Street Lighting Fund Bal	\$ (720.00)
To:	SL05.5182.0425	Warners Street Lighting	\$ 720.00
From:	DB.5110.0410	Materials for Road Repairs	\$ (8,000.00)
To:	DB.5110.0100	Highway Wages	\$ 8,000.00
From:	DB.5110.0410	Materials for Road Repairs	\$ (34.00)
To:	DB.55010.0460	Highway First Aid	\$ 34.00
From:	DB.5110.0410	Materials for Road Repairs	\$ (600.00)
To:	DB.5010.0406	Uniforms and Clothing	\$ 600.00
From:	A.7020.0409	Recreation Software	\$ (1,853.00)
	A.7020.0413	Equip & Maint.	\$ (559.00)
	A.7140.0100	Concession Wages	\$ (1,026.00)
	A.7140.0409	Concession Supplies	\$ (566.00)
	A.7189.0409	Program Costs	\$ (4,900.00)
	A.7189.0407	Transportation	\$ (868.00)
	A.7310.0100	Playground Wages	\$ (1,332.00)
	A.7180.0100	Pool Wages	\$ (6,300.00)
	A.7020.0100	Parks Administration	\$ (2,500.00)
To:	A.7180.0401	Pool Repairs	\$ 19,904.00

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Approve creation of position of part time heavy equipment mechanic to be added to Civil Service roster:

240-24-038 MOTION BY Ms. Lesniak, seconded by Mr. Burke, to approve creation of position of part time heavy equipment mechanic to be added to Civil Service roster.

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Schedule public hearing for Local Law F-2024 zone change request for Eldan Homes:

241-24-039 Mrs. Sullivan introduced proposed Local Law No. F-2024, titled, “A Local Law Amending the Zoning Map of the Town of Van Buren to Change the Zoning Designation for Certain Property from Being Zoned Residence District 40 (R-40) to Being Zoned Residence District 15 (R-15) in the Town of Van Buren”, as such zoning districts are defined and regulated pursuant to the provisions of Chapter 200 of the Code of the Town of Van Buren, which was seconded by Mr. Hand;

WHEREAS, proposed Local Law F-2024 has been introduced and will be considered for enactment pursuant to the provisions of the Municipal Home Rule Law; and

WHEREAS, Volume 6 N.Y.C.R.R., Section 617.3 and 617 of the Regulations relating to Article 8 of the New York Environmental Conservation Law of New York (SEQRA), requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Van Buren.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law F-2024 is an unlisted action, the Town Planning Board is an involved agency and shall proceed on an uncoordinated basis in this matter for purposes of SEQRA review; and it is further;

RESOLVED AND DETERMINED, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law F-2024 at the Van Buren Town Offices located at 7575 Van Buren Road in the Town of Van Buren on January 15, 2025 at 7:00 pm or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call was as follows:

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Authorize Supervisor to sign a three year agreement with Zultys to upgrade town phone system:

242-24-010 MOTION BY Mrs. Sullivan, seconded by Mr. Burke, to authorize the Supervisor to sign a three year agreement with Zultys to upgrade the town phone system.

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Authorize the Supervisor to sign three year agreement with ADT:

243-24-010 MOTION BY Mr. Hand, seconded by Ms. Lesniak, to approve payment of \$881.73 from ARPA Funds for upgraded equipment for security for Buildings and Grounds and Park Offices and authorize the Supervisor to sign a three year agreement with ADT to provide security services.

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Authorize the following purchases to be made from ARPA funds totaling \$68,661.43:

244-24-007 MOTION BY Mrs. Sullivan, seconded by Mr. Burke, to approve the following expenditures from ARPA Funds:

- A. Pool filters (54) \$19,501.70
- B. Pool pump \$5,595.00
- C. Dell Work stations for staff (Qty 16) \$15,027.68
- D. ABS – services to onboard work stations \$5,728.00
- E. Floor machine (Stripping and waxing) \$1,049.40
- F. Floor mats at Town Hall \$1,392.72
- G. Laptop for Veterans Outreach Coordinator \$218.00
- H. Town Website (Upgrade) \$13,647.26
- I. Town Hall Facilities Upgrades (Women’s Restroom & new Locks) \$2,100.00
- J. Purchasing ICC NYS Code Books, \$1,100.00
- K. Phone System Upgrades \$2,419.94
- L. ADT Equipment \$881.73

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Accept Mike Knowlton resignation:

245-24-038 MOTION BY Ms. Lesniak, seconded by Mr. Hand, to accept the resignation of Michael Knowlton, Fire Inspector, effective December 27, 2024.

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Mrs. Van Der Water thanked Mr. Knowlton for his service.

Councilor Committee Reports & Comments:

Mrs. Sullivan attended the Canton Woods Board of Directors meeting. She said the wreath sale fundraiser was a success and they are looking forward to many new programs in 2025.

Mrs. Van Der Water said they discussed the number of meals provided by Meals on Wheels and it is a staggering amount. She said anyone looking to make end of year charitable contributions should consider our local Meals on Wheels.

Supervisor Comments:

Mrs. Van Der Water thanked Mr. Burke for his work on getting the quote from Dell for the new computers.

Mrs. Van Der Water said the next Board meeting in January 1st at 3:00 pm.

Mrs. Van Der Water received a monthly report from the Codes Office and said the new staff has been busy.

Mrs. Van Der Water wished everyone a Merry Christmas and Happy New Year.

Highway Superintendent Comments: None

Engineer Comments: None

Attorney Comments:

Ms. Bell said Brolex has requested the town release a letter of credit held at Lyons National Bank since it has been replaced with equivalent from different lender.

246-24-007 MOTION BY Ms. Lesniak, seconded by Mr. Hand, to approve the following resolution:

WHEREAS, Brolex Properties LLC, of 5912 North Burdick Street, East Syracuse NY, being the developer of Treybrook Residential Subdivision has executed and delivered to the Town a Grading and Construction Agreement, dated 2020, for Phase 1 and 1A and, consistent with the terms of such Agreement, has provided the Town with security in proper form and amount; and

WHEREAS, the original construction securities for the Treybrook Subdivision Phases 1 and 1A was provided in a letter of credit, number 448, in the amount of \$60,000, issued by Lyons National Bank, and

WHEREAS, Brolex Properties, LLC has presented the Town with a letter of credit, number 2024000279, dated October 10, 2024, in the amount of \$60,000, issued by Pathfinder Bank, as securities for Treybrook Subdivision Phase 1 and 1A and, as a consequence, has requested the release of letter of credit, number 448, issued by Lyons National Bank be released in its entirety.

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BE IT NOW RESOLVED, the Town Boar of the Town of Van Buren does hereby authorize the release of letter of credit, number 448, issued by Lyons National Bank, in amount of \$60,000.00.

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

247-24-000 MOTION BY Mrs. Sullivan, seconded by Mr. Burke, to adjourn to the Organizational Meeting on January 1, 2025 at 3:00 pm.

Mr. Burke – Yes, Mr. Hand – Yes, Mrs. Sullivan – Yes, Ms. Lesniak – Yes, Mrs. Van Der Water – Yes

Motion Carried & Adopted

Respectfully submitted,

Lynn Precourt
Town Clerk

Dated: 12/19/24